



**Supplemental/Bid Bulletin No. 1**  
**29 July 2024**

**AMP-029-24 (NP 53.1)**

**Renovation of Procurement Service – Department of Budget and Management (PS-DBM) Second Floor Old Building**

Issued pursuant to Sec 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Request for Offer issued for this project:

**A. AMENDMENTS/INCLUSION**

<b>ITEM NO.</b>	<b>REFERENCE</b>	<b>BASIS FOR AMENDMENT / INCLUSION</b>
<b>1</b>	Page 25 Terms of Reference 9. Other Requirements 9.1 2 <sup>nd</sup> Paragraph All offers shall be accompanied by a bid security in the form of Bid Securing Declaration. Failure to enclose the required bid security shall automatically disqualify the bid concerned.	To recommend to use of the Bid Securing Declaration Form. Please refer and use <b>Appendix 1</b> , for the compliance with the Other Requirements in the Terms of Reference.
<b>2</b>	Page 18 Qualifications of the Contractor  3.1 The CONTRACTOR must be competent and experienced in the field of Construction with a minimum of five (5) years prior experience on similar projects and should have a valid and current Philippine Contractors Accreditation Board (PCAB)	To amend/update the Qualifications of the Contractor in the Terms of Reference. Please refer to <b>Appendix 2</b> for the compliance with the Qualifications of the Contractor.

	<p>License, with a Category of at least "C" or "D" with size range - Small B, and a classification of General Building (GB-1).</p> <p>3.2 At the commencement of contract implementation, the CONTRACTOR shall secure and maintain, at its own expense, all necessary registrations, licenses, bonds, insurances, and/or permits as required by laws, rules, and regulations. The CONTRACTOR shall likewise comply with all pertinent laws, rules, and regulations, such as but not limited to, Environmental, Health and Safety regulations.</p> <p><u>3.3 The key personnel must meet the required minimum years of experience.</u></p> <p><u>3.4 The minimum major equipment are also required.</u></p>	
3	<p>Page 50 Annex D. List of Construction Key Personnel Proposed to be Assigned to the Contract</p> <p>xxx</p> <p>Note: This List must be supported by individual resumes the following documents:</p> <ol style="list-style-type: none"> <li>1. Individual resumes to show proof of the following: <ol style="list-style-type: none"> <li>a. that the proposed personnel meets the required relative experience</li> <li>b. list of projects handled with the corresponding position and its inclusive years of experience (e.g. Renovation of</li> </ol> </li> </ol>	<p>To recommend the use of the Bio-Data format in the submission of the individual resumes of Construction Key Personnel. Please refer and use <b>Appendix 3</b>, for the compliance with the List of Construction Key Personnel Proposed to be Assigned to the Contract.</p>

	<p>Office Building, Project Manager, 2012-2017)</p> <p>2. Photocopy of PRC Licenses/DOLE-OHSC/DPWH Accreditation.</p> <p>Expired PRC License may be accepted provided that proof for the renewal of application is attached. Valid and renewed PRC license of all key personnel assigned must be submitted during Post-Qualification</p> <p>xxx</p>	
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By rules all other portions of the Bidding Documents correspondingly affected by these amendments are likewise deemed amended to conform to this Bid Bulletin.

Amendments / inclusions made herein shall be considered an integral part of Bidding Documents.

The changes made in the Philippine Bidding Documents (6<sup>th</sup> Edition, July 2020) are deemed integrated in the terms and conditions for this project.

**Signature Redacted**

**ENGR. DIANE T. ARBITRARIO**

*Chairperson, Internal Bids and Awards Committee*

*For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) Double Strike out – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.*

**BID SECURING DECLARATION FORM**

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**REPUBLIC OF THE PHILIPPINES)**  
**CITY OF \_\_\_\_\_) S.S.**

X-----X

**BID SECURING DECLARATION**  
**AMP-029-24 (NP 53.1)**

To: ***Procurement Service***  
*PS Complex, RR Road*  
*Cristobal St., Paco, Manila*

I/We<sup>1</sup>, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
  - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

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<sup>1</sup> Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED  
REPRESENTATIVE]  
[Insert Signatory's Legal Capacity]

Affiant

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s known to me, and known to be the same person/s in the exhibited [insert type of government identification card used\*], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

NAME OF NOTARY PUBLIC
Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorney's No. _____
PTR No. _____ [date issued], [place issued]
IBP No. _____ [date issued], [place issued]

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_.

*\*The identification card shall be at least one of those acceptable proofs of identity as identified under the provisions of the 2004 Rules on Notarial Practice.*

*"Sec. 12. Competent Evidence of Identity – The phrase "competent evidence of identity" refers to the identification of an individual based on:*

*At least one current identification document issued by an official agency bearing the photograph and signature of the individual, such as but not limited to, passport, driver's license, Professional Regulations Commission ID, National Bureau of Investigation clearance, police clearance, postal ID, voter's ID, Barangay certification, Government Service and Insurance System (GSIS) e-card, Social Security System (SSS) card, Philhealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman's book, alien certificate of registration/immigrant certificate of registration, government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification*

## APPENDIX 2

Required minimum years of experience of the Key Personnel:

<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>
Project Engineer (PRC Licensed Civil Engineer)	5 years	5 years
Electrical Engineer (PRC Licensed)	5 years	5 years
Safety Officer (with a Certificate of Training issued by or in coordination with BWC or DOLE)	3 years	3 years
General Foreman	5 years	5 years

*The full time Project Engineer may also assume the designation/role/function of the Safety Officer provided that this person meets the required qualifications.*

The minimum major equipment requirements:

<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>
<u>Bar Cutter</u>		<u>1</u>
<u>Welding Machine</u>		<u>2</u>
<u>Dump Truck</u>	<u>12 cu. yd.</u>	<u>2</u>
<u>Cutting Outlet</u>		<u>1</u>
<u>Portable Breaker</u>		<u>1</u>
<u>Heavy Duty Vacuum</u>	<u>3-6.5Hp</u>	<u>1</u>

1.	Name	:	
2.	Nationality	:	
3.	Education and Degrees	:	
4.	Proposed Position	:	
5.	Length of Service with the Firm	:	<div style="display: flex; justify-content: space-between;"> <span>_____year(s)</span> <span>from _____(months)</span> </div> <div style="display: flex; justify-content: space-between;"> <span>_____ (years)</span> <span>To _____(months)</span> </div> <div style="display: flex; justify-content: space-between;"> <span>_____ (years)</span> <span></span> </div>
6.	Years of Related Experience for the proposed position	:	
7.	List of Projects Handled	:	(Use additional sheet/s if necessary)

	Name of Project	:
	Name of Owner	:
	Type of Project	:
	Position	:
	Period of Assignment	:

In the event that (Name of the Bidder) is awarded the contract for (Name of the Project) I, firmly commit to assume the post of Designation).

### Signature of Key Personnel

*One of the requirements from the bidder to be included in its Technical Envelope is a list of contractor's key personnel (viz., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data (including the key personnel's signed written commitment to work for the project once awarded the contract).*